

Application Form for the post concerned.

- d. The candidates must submit their application through **Online Mode** only. **No other mode of application** shall be accepted. Applications received through any other mode i.e. by post/by hand/by mail etc. will not be accepted and will be summarily rejected. No correspondence will be entertained in this regard.
- e. **The opening date for submission of online application is 20-04-2022. The closing date for submission of online application is 09-05-2022 (11:59 pm).**
- f. To avoid last minute rush, candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date. DSSSB will not be responsible for the candidates not being able to submit their applications for reasons beyond its control.
- g. Before submission of the online application, candidates must check and ensure that they have filled correct details in each field of the form. **Once online application form is submitted, no request for change/ correction/ modification (including change of category) will be entertained or allowed under any circumstances.** Request received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained and no correspondence will be made in this regard.

3. APPLICATION FEES AND MODE OF PAYMENT:

₹ 100/- (One Hundred only)

- a) Women candidates and candidates belonging to Schedule Caste, Schedule Tribe, P.W.D. & Ex-serviceman category are exempted from paying Application fee.
- b) Ex-servicemen who have already secured employment in civil side under Central Government /Government of NCT of Delhi or its Autonomous /Local Bodies on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for fee concession.
- c) The candidates submitting their application online should pay the requisite fees only through SBI e-pay. Other mode of payment will not be considered and the application of such candidates will be rejected out rightly and payment made shall stand forfeited.
- d) Application Fee once paid will not be refunded under any circumstances.

4. Examination Scheme :

| Tier | Posts Code | Exam. Code | Time | Total Ques. MCQ) | Total Marks (MCQ) | Total Marks (Descript.) | Grand Total | Syllabus |
|--|-----------------------------|-------------------|------------------------------|------------------|-------------------|-------------------------|-------------|---|
| One Tier (Technical) | 01/22, 03/22, 08/22, 10/22, | I-T-T | 2 Hrs. | 200 | 200 | N.A. | 200 | Section A) 1. General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (20 Marks each) Section B) Objective type multiple choice questions on the subject concerned as per the qualification prescribed for the post. (100 Marks) |
| One Tier (Technical) (300 Marks) (3-Hrs) | 06/22, 12/22 | I-T-T (300 marks) | 3-Hrs. | 300 | 300 | N.A. | 300 | Section A) 1. General Awareness. 2. Mental Ability & Reasoning ability 3. Numerical Aptitude & Data Interpretation. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (20 Marks each) Section B) Multiple Choice Questions (MCQs) on the subject concerned as per the qualification prescribed in the Recruitment Rules of the post. (100 Marks) |
| Two Tier (General) | 05/22, 07/22. | II-T-G | Tier-I | 200 | 200 | N.A. | 200 | 1. General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (40 Marks each) |
| | | | 2 Hrs. | | | | | |
| | | | Tier-II 3 Hrs. (One Session) | 200 | 200 | 75 | 275 | PART-I (MCQ) 1. General Intelligence & Reasoning. 2. Quantitative Abilities. 3. General awareness with special emphasis on the History, Culture, Demography, Geography & Economy of Delhi, Administrative set up and Governance in NCT of Delhi. 4. English Language and comprehension. (50 Marks each) PART-II (Descriptive) (75 Marks each) Essay (in English) :- 50 Marks Letter writing/Expansion of ideas (in English) :- 25 Marks |
| Two Tier (Technical) | 02/22, 04/22, 09/22, 11/22. | II- T-T-II | Tier-I | 200 | 200 | NA | 200 | A) 1. General Awareness. 2. General Intelligence & Reasoning ability. 3. Arithmetical & Numerical Ability. 4. Test of Hindi Language & Comprehension. 5. Test of English Language & Comprehension. (20 Marks each) :100 Marks B) Subject / Qualification Related Paper :100 Marks |
| | | | 2 Hrs. | | | | | |
| | | | Tier-II | 100 | 100 | -- | 100 | PART-I (MCQ) Objective type multiple choice questions covering the entire syllabus of the qualifying subject: 100 Marks PART-II:- Objective type multiple choice questions to evaluate the ability for application of concepts, problem-solving capacity, and abilities to comprehend context, analyze situations, evaluate options, make informed choice, apply theoretical aspects and principles, etc. relating to the technical and domain knowledge of the subject. : (200 Marks) |
| | | | 3 Hrs. | 100 | 200 | -- | 200 | |
| | | | Total | | | | 300 | |

NOTE:

- (i) Negative Marking will be applicable and deduction of 0.25 marks will be made for each wrong MCQ answer.
- (ii) The Board reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates.
- (iii) In Two Tier examinations, Tier I exam to be used for short listing only. Selection will be made on the basis of marks obtained in Tier II Examination.

- (iv) The Board, at its discretion, may dispense with the Tier-I exam and directly conduct the Tier-II examination in case the number of eligible candidates/applicants for the post codes whose examination schemes are Two Tier is lesser in number (i.e. not very high).
- (v) Skill test / Endurance test will be taken as per requirement of job.
- (vi) The minimum qualifying marks for one Tier/Two Tier written examination (Objective/Descriptive Type) is given at Sub-para (d) of Para-5 below.

5. Mode of Selection:

- a. The selection shall be made through **One Tier / Two Tier examination** scheme and Skill Test wherever applicable.
- b. Marks scored by candidates in the Computer Based Examination will be normalized (If required) by using the formula published by DSSSB vide Notice No. 10 (271)/Sec.Cell/DSSSB/18/989 dated 11.07.2018 (**Annexure-III**) and such normalized scores will be used to determine final merit and selection.
- c. Draft Answer Keys of the Computer Based Examination will be displayed on the website of DSSSB after the Examination. Candidates may go through the draft Answer Keys and submit online objections, if any, within the stipulated time limit given by the Board. Objection(s) regarding the draft Answer Keys received through the online mode within the time limit fixed by the Board will be considered and scrutinized before finalizing the Answer Keys. However, the decision of the Board in this regard will be final. Objections received through any other mode(s) e.g. letter, application, email, etc. shall not be entertained.
- d. The Board, in order to achieve qualitative selection and to recruit the best talent available, has fixed the following minimum qualifying marks for different categories (UR/SC/ST/OBC/EWS/P.W.D/EX-SM) :-

| | |
|----------------|------|
| General/EWS | :40% |
| OBC (Delhi) | :35% |
| SC/ST/PH (PwD) | :30% |

 Ex-servicemen will be given 5% relaxation in their respective categories subject to a minimum of 30%.
- e. DSSSB reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates.
Note : Cutoff marks for selection in different categories may go higher depending upon the marks obtained by the candidates and number of vacancies in respective categories.
- f. If there are two or more candidates in the same category having equal marks in the Tier-1 examination :
 - 1) Candidate securing more marks in subject specific section i.e. Section-B is to be placed higher in merit;
 - 2) In case where the marks mentioned at (1) above are also equal, the candidate senior in age is to be placed higher in merit.
 - 3) In case where the dates of birth are also the same, the candidate whose first name comes first in Alphabetical order (in English) is to be placed higher in merit.
 - 4) For the post of Protection Officer (Post Code-06/22), female Candidate should be preferred over male candidate in the event of equal marks. Thereafter, other order of preference(s) as mentioned at Sl. 1 to 3 shall be followed.
- g. If there are two or more candidates in the same category having equal marks in the Tier-II examination :
 - 1) Candidate securing more marks in subject specific section i.e. Part-II is to be placed higher in merit;
 - 2) In case where the marks mentioned at (1) above are also equal, the candidate senior in age is to be placed higher in merit.
 - 3) In case where the dates of birth are also the same, the candidate whose first name comes first in Alphabetical order (in English) is to be placed higher in merit.
- h. SC, ST, OBC, EWS, Ex.SM and PwD candidates, who are selected on their own merit without relaxed standards, will not be adjusted against the reserved vacancies. Such candidates will be accommodated against the general/ unreserved vacancies for the post as per their position in the overall merit. The reserved vacancies will be filled up separately from amongst the eligible SC, ST, OBC, EWS, Ex.SM and PwD candidates and preferences of Departments of these SC, ST, OBC, EWS, Ex.SM and PwD candidates will be allocated only against the posts reserved for such categories.
- i. A person with disability who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for Persons with Disability of the relevant category.
- j. Provisional selection in the examination confers no right of appointment unless the Appointing Authority is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.
- k. The admission at all stages of the examination is purely provisional, subject to his/her satisfying the prescribed eligibility conditions prescribed for the respective Department(s). If, upon verification, at any time before or after the examination, it is found that the candidate does not fulfill any of the eligibility conditions, his/her candidature for the examination will be summarily cancelled.

6. RESERVATION BENEFITS:

- (i) Reservation benefits will be available to the SC/ST/OBC/EWS/PwD & other special category candidates in accordance with the extant Instructions / Orders / Circulars issued from time to time by the Govt. of NCT of Delhi/DOP&T, Govt. of India.
- (ii) The Board makes selection of candidates in pursuance to the vacancies reported by the concerned User Departments for various posts. The Board does not have any role in deciding the number of vacancies of any User Department. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories fall under the domain of the User Departments.
- (iii) Candidates who wish to be considered against reserved vacancies and /or to seek relaxation(s), **must be in possession of relevant certificates (SC/ST/OBC/EWS/Non Creamy layer/PwD etc.) issued by the competent/notified authority (in prescribed format) on or before the cutoff date i.e. 09/05/2022** otherwise their claim for any category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise. **The candidate has to select that particular category when applying online for the Post. No request for change of Category will be entertained at any later stage.**